



- Present:** Leigh Hay (Chair), Christine Stevenson, Cr Colin Wright, Ann Rainford, Aimee Clouston.
- In Attendance:** Mayor Viv Napier, Russell O’Leary (GM Planning & Environment), Bryce Neems (Amenities Manager) and Angela Williams (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 28 August 2019 between 7:00pm and 8:23pm.

**PUBLIC BUSINESS**

Health & Safety briefing

**EXTRAORDINARY BUSINESS**

Mrs Hay advised that two late Grant Applications had been received from Friends of Cobblestones Museum and Greytown Trails Trust and asked the Board to consider these under the Financial Assistance Report section on the Agenda.

*GCB RESOLVED (GCB 2019/40):*

To consider the following late grant applications under agenda item 6.4 Financial Assistance Report:

1. Friends of Cobblestones Museum - The application is to assist with funding for the Pioneer Village Family Fair in October with proceeds from the Fair going towards the repainting of the Museum Church.
2. Greytown Trails Trust to assist with costs for maintaining the Rail Trail including planting, gardens, maintenance and for the production of promotional material and further development of the website.

The reason the applications cannot be deferred is that this is the last ordinary meeting of the triennium for conducting general business and the next full meeting of the newly elected community board is not likely to occur until January/February 2020.

*(Moved Hay/Seconded Rainford)*

Carried

**1. APOLOGIES**

*GCB RESOLVED (GCB 2019/41)* to receive apologies from Cr Gray, Mr Wilson, Mr Jez Partridge and Ms Katie Abbott (Tree Advisory Group).

*(Moved Hay/Seconded Stevenson)*

Carried

## **2. CONFLICTS OF INTEREST**

Cr Wright advised as a Board Member of the Cobblestones Museum that he would refrain from any decision relating to the grant application from Friends of Cobblestones Museum.

## **3. PUBLIC PARTICIPATION**

No public participation.

## **4. ACKNOWLEDGEMENTS AND TRIBUTES:**

Mrs Hay thanked the members and councillors for their hard work and contributions during this term. The objective was to work hard to be a proactive, professional and make a real difference to the Greytown Ward. Special thanks to:

- Mayor Napier for attending the meetings, her sage advice, extensive knowledge and experience.
- Cr Gray for his long-term contributions and wish for a speedy recovery.
- The staff at SWDC for their unfailing help over two terms and special thanks to the Committee Advisors for their support and guidance following local government rules and regulations.
- The Greytown residents for their input into the annual plans, long terms plans, attendance at meetings and support for initiatives.
- The many community groups who worked hard to enhance Greytown resulting in winning the Most Beautiful Small Town award.
- Gail Vidulitch and her team of volunteers who run the Information Centre.
- The Tree Advisory Group, which is so important for all of us in Greytown.
- The Lions, South Wairarapa Rotary, The MENZ shed, St John, Kuranui College, the Greytown Heritage Trust and Greytown Trust Lands Trust for the ongoing support on joint projects in the community.
- Mrs Rainford for being an incredible deputy chair and is being elected unopposed to the Board into the next triennium so will continue to ensure the Greytown Community Board goes from strength to strength.

Mrs Hay advised that Cr Carter has withdrawn from the dual campaign due to health reasons.

Mr Wilson asked for his thanks to be extended to the members for the great achievements the Board has enabled for the residents of Greytown and the contribution to the Wairarapa district.

## **5. ACTIONS FROM PUBLIC PARTICIPATION**

No actions.

## **6. REPORT FROM COMMITTEES**

### **6.1 Tree Advisory Group**

Mrs Hay advised a joint project with Friends of O'Connor's Bush is detailed in the Chair Report.

## 7. COMMUNITY BOARD MINUTES

### 7.1 Greytown Community Board Minutes – 5 June 2019

*GCB RESOLVED (GCB 2019/42)* that the minutes of the Greytown Community Board meeting held on 5 June be confirmed as a true and correct record.

*(Moved Hay/Seconded Stevenson)*

Carried

## 8. CHIEF EXECUTIVE AND STAFF REPORTS

### 8.1 Officers' Report

Members discussed the new medical centre proposal noting the benefits for Greytown and surrounding areas, the hearings this week for Orchards Retirement Village, the extension to spatial plan submissions (now 13 September), upcoming advertising and consultation sessions, and the roll out of the new wheelie bins. There is an expectation the roll out will be trial and error until there is a good understanding of what can and cannot be recycled so there is the intention for ongoing messaging.

*GCB RESOLVED (GCB 2019/43)* to receive the Officers' Report.

*(Moved Cr Wright/Seconded Stevenson)*

Carried

### 8.2 Action Items Report

Members discussed the items noting further updates and a further action in relation to:

Action 676 – That the Amenities Manager provide a summary of options regarding the installation of a water tank in Greytown town centre.

*GCB RESOLVED (GCB 2019/44)* to receive the Action Items Report.

*(Moved Hay/Seconded Stevenson)*

Carried

### 8.3 Income and Expenditure Report

Members discussed the Kuranui College grant noting it was for advertising and brochures but additional assistance for food could be available through other means such as the FreshChoice Monthly and Best Before Date Programmes.

Mrs Hay will be working with officers to do a final review of the budget prior to the handover to the new Board.

*GCB RESOLVED (GCB 2019/45):*

1. Receive the draft Income and Expenditure Statement for the period 1 July 2018 – 30 June 2019.
2. Receive the Income and Expenditure Statement for the period 1 July 2019 – 31 July 2019.

*(Moved Hay/Seconded Rainford)*

Carried

#### **8.4 Applications for Financial Assistance**

Members discussed each application. The Board agreed that whilst the concept for the Project LiteClub Programme had merit and offered energy savings and good environmental outcomes, they felt more detail was required regarding what clubs would benefit and recommended resubmitting the application to the new Board with the suggestion of working with the rugby, cricket and bowling clubs.

*GCB RESOLVED (GCB 2019/46):*

1. To receive the Applications for Financial Assistance Report.  
*(Moved Hay/Seconded Rainford)* Carried  
To grant the Greytown Rugby Club funds of \$500 to assist with the running costs of the Club by paying for the Greytown Community Sports & Leisure Subs for 2019 noting that longer term plans must be taken into consideration, future funding will be reviewed in association with Council and other sporting bodies and to encourage discussions with Project Litefoot.  
*(Moved Hay/Seconded Cr Wright)* Carried
2. To grant Greytown Early Years Incorporated funds of \$500 for the purchase of a slide for the children's outdoor play area redevelopment.  
*(Moved Hay/Seconded Stevenson)* Carried
3. To grant Friends of Cobblestones Museum funds of \$500 to assist with the Pioneer Village Family Fair on 19 October with proceeds from the Fair going towards the repainting of the Museum Church.  
*(Moved Hay/Seconded Rainford)* Carried  
*Cr Wright abstained*
4. To grant the Greytown Trails Trust funds of \$1000 to assist with the maintenance of the Rail Trail including mowing, spraying, planting and gardens, the production of promotional material and maintaining the website.  
*(Moved Hay/Seconded Rainford)* Carried
5. Action 119 – Check if there is any formal arrangement in place for ongoing funding for the Greytown Trails Trust, Ms Mitchell.

#### **8.5 Financial Assistance Accountability Report**

*GCB RESOLVED (GCB 2019/47):*

1. To receive the Financial Assistance Accountability Report.  
*(Moved Hay/Seconded Stevenson)* Carried

#### **8.6 Community Board Terms of Reference (ToR)**

Mrs Hay advised that the Martinborough Community Board (MCB) made one amendment to the Civil Defence section prior to approving

the ToR and the Featherston Community Board (FCB) also agreed to that amendment.

*GCB RESOLVED (GCB 2019/48):*

1. To receive the Community Board Terms of Reference Report.  
*(Moved Hay/Seconded Stevenson)* Carried
2. To agree with the suggested change to the Civil Defence section by both MCB and FCB:  
*Appendix 2. No. 7 – ‘...Community Board members may have useful knowledge about their community and have existing networks to be able to respond as individuals if available.’*
3. To recommend that with the above amendment to the civil defence section that Council adopt the Community Board Terms of Reference.  
*(Moved Hay/Seconded Stevenson)* Carried

### **8.7 Naming of new Road/Right of Way Request Report**

Mr O’Leary and Mr Neems provided further detail to the report drawing the Boards attention to the fact that Figure 2 was more accurate as Lister Lane is still under negotiation as currently classed as a road according to the decision by the Chief Ombudsmen in 1995, hence owned by SWDC. The Council are currently liaising with lawyers as part of the ‘Lane’ will be part of the trail/walkway.

Members discussed that they would like to see a more proactive approach to the naming of roads to reflect the history of the district and ancestry and for the Council to pursue more vigorously with applicants and provide a list of preferred names for consideration.

*GCB RESOLVED (GCB 2019/49):*

1. Receive the Naming of New Road/right of way, Gemstone Property Developments Limited, West Street, Greytown Report.
  2. Support the use of the name “Trinity Lane”.
- (Moved Hay/Seconded Stevenson)* Carried

*Cr Wright abstained*

## **9. NOTICES OF MOTION**

There were no notices of motion.

## **10. CHAIRPERSONS REPORT**

### **10.1 Chairperson’s Report**

Members discussed the Arbor Day Banners noting they can be used at other times and events around the community, the new signage at Papawai Marae and Cemetery, that the Marae has received heritage status and the importance of continuing to develop and grow the relationship. Greytown has been selected as a finalist in the Most Beautiful Street in New Zealand and there is an opportunity for national

exposure at the awards and, that the renaming of Underhill Road was required and should involve for community consultation.

*GCB RESOLVED (GCB 2019/50):*

1. To receive the Chairperson Report.  
*(Moved Hay/Seconded Cr Wright)* Carried
2. To approve a cost of \$2000 +GST to produce four Arbor Day Banners.  
*(Moved Hay/ Seconded Cr Wright)* Carried
3. To approve a cost of \$4,000 + GST for design, printing and installation of two signs at Papawai Marae and Papawai Cemetery to come out of the beautification budget.  
*(Moved Hay/Seconded Stevenson)* Carried
4. Recommend that SWDC approves a budget for the Mayor and one councillor/community board member to attend the award dinner for the Most Beautiful Street in New Zealand Awards.  
*(Moved Hay/Seconded Rainford)* Carried
5. Action 120 – To recommend that Council consult with the Greytown Community regarding the renaming of Underhill Road, Mrs Hay.

#### **11. MEMBERS REPORTS (INFORMATION)**

No verbal updates as discussed in other areas of the agenda.

#### **12. CORRESPONDENCE**

*GCB RESOLVED (FCB 2019/51)* to approve the outwards correspondence.

*(Moved Hay/Seconded Rainford)* Carried

Mayor Napier thanked the Board for being so proactive and for all the achievements over the term including winning the Most Beautiful Small Town and being named as finalist for the Most Beautiful Street in New Zealand. Mayor Napier expressed thanks to:

- Mrs Hay for her leadership, the promotional material for Greytown and keeping the Board focussed on the Strategic Plan.
- Mrs Stevenson as Chair and member over five terms and for initiating Greytown after 5's.
- Mrs Rainford for her work with the Kuranui College.
- Cr Gray for his work with civil defence.
- The work of the Tree Advisory Group.
- Ms Clouston for her voice and contribution as the student representative.

Meeting closed at 8.23pm

**Confirmed as a true and correct record**

.....Chairperson

.....Date